



Turners Hill Parish Council  
The Ark  
Mount Lane  
Turners Hill  
West Sussex RH10 4RA  
01342 712226  
turnershillpc@btconnect.com

## **ADDITIONAL CONDITIONS RELATING TO THE HIRE OF THE ARK FOR 18<sup>TH</sup> BIRTHDAY PARTIES**

The majority of 18th birthday parties held at The Ark are very successful and enjoyable events. However, the very few that do present problems have led us to introduce the following conditions. We hope that you understand that we are doing so in order to protect the fabric, fixtures and fittings of The Ark and the quiet environment which residents are entitled to.

1. Bookings will only be accepted for 18<sup>th</sup> birthday parties if they are family parties with a predominance of adults attending. We reserve the right to refuse admittance if this is not the case.
2. Those present are responsible for ensuring that noise is kept to a minimum when guests are leaving, or outside, the building in order not to disturb local residents. This is a condition of the licence granted to The Ark by Mid Sussex District Council and must be adhered to.
3. A refundable £100-00 deposit must be paid at least two weeks in advance of the event. Any damages or excessive cleaning will be charged for and deducted from this deposit.
4. Photographs will be taken of any damage or areas requiring excessive cleaning in order to satisfy all concerned of the need for any additional payments as stated in item 3. In the case of any dispute the Parish Council will make the final decision.

**We sincerely hope that you have a very enjoyable  
event here at The Ark.**